

**MANORDEILO & SALEM COMMUNITY COUNCIL
MEETING 12th JUNE 2019**

Manordeilo and Salem Community Council held their meeting at 7.30pm on the 12th June 2019 at the Reading Room, Cwmifor.

PRESENT

Councillors Alun Davies, Arwel Davies, Kim Davies, Gwenfyl Evans, Doris Jones, Andrew Thomas, Owen Williams and County Councillor Joseph Davies.

1. WELCOME AND APOLOGIES

Cllr. O. Williams took the Chair and welcomed everyone to the meeting. Apologies received from Cllrs. Peter Harries, Dorian Jenkins and William Loynton.

2. TO CONFIRM THE MINUTES OF THE LAST MEETING

It was proposed by Cllr. K. Davies, seconded by Cllr. J. Davies and unanimously agreed that the minutes of the last meeting held on the 8th May 2019 as typed and circulated were correct. Signed by the Chair

3. DECLARATIONS OF INTEREST

None.

3A. PCSO Louise Lewis joined the meeting and gave her report.

12i) With regard to the letter being circulated about neighbourhood watch online, PCSO Lewis advised that this was a legitimate scheme, however there were aspects that she advised caution. There could be breaches of the General Data Protection Regulations regarding the use of names and email addresses, in which case complaints could be referred to the Information Commissioners Office. Action Fraud would be another avenue of complaint or to express concerns. Clerk to email on behalf of the Council. Clerk

There had been incidences of shed break-ins and theft from vehicles in outlying area and PCSO Lewis advised extra vigilance.

Police were now working out of the Cross Hands office and concern was expressed by Councillors at the distance and time it would take for a police response to any incident in the Manordeilo and Salem area.

4. MATTERS ARISING.

4.5v) Cllrs. J Davies, Alun Davies, D. Jenkins, A. Thomas and the Clerk were thanked for putting up bunting and banners for the OVO Women's Cycling Tour Final Stage. Cllr. J. Davies had liaised with Carmarthenshire County Council (C.C.C.) and organised the production of the banner which could also be used for future events involving the Community Council.

4.11. With regard to the Independent Remuneration Panel and the Councillors Allowance, the Clerk requested that any Councillor who had not yet completed their form should do so as soon as possible.

5iii) Cllrs. J. Davies, H. Gwynne, G. Evans, D. Jones and O. Williams along with the Clerk had been booked on the Code of Conduct Training on 16 July, 6.00pm at County Hall Carmarthen.

12ii) A total of £698.00 had been raised through recent social events organised by Cllr. J. Davies at Manordeilo Reading Room, the proceeds going towards the purchase of a defibrillator for Upper Manordeilo. It was proposed by Cllr. D. Jones, seconded by Cllr. Alun Davies and unanimously agreed that the Community Council pay the balance of £602 to purchase the unit and external cabinet from the Cariad Heart Charity. Clerk to invite a representative of the Cariad Heart Charity and Mrs M. Griffith Chair of the Manordeilo Reading Room Committee to join the July meeting for an official presentation. Clerk

12iii) With regard to overhanging branches in the Capel Isaac area, Cllr. J. Davies would again follow up with C.C.C. Cllr. J. Davies

12iv) The issue of uncollected rubbish bags from the vicinity of Salem Common had been resolved.

5. CORRESPONDENCE

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| i) Lloyds Bank, Statement dated 1 st May 2019, Sheet Number 17, Credit Balance of £10,534.03. | Noted |
| ii) Lloyds Bank, Statement dated 31 st May 2019, Sheet Number 18, Credit Balance of £9,904.03. | Noted |
| iii) HSBC Bank, request to update and confirm organisation details. This account was no longer being used and following a discussion, it was proposed by Cllr. J. Davies, seconded by Cllr. Alun Davies and unanimously agreed that this account be closed and the balance of £21.49 transferred to the Council's Lloyds Bank Account. | Clerk |
| iv) C.C.C. Safer Routes in the Community Grants. | Noted |
| v) Welsh Ambulance Service Carers Survey. | Website |
| vi) One Voice Wales, "Our Future Wales - A National Conversation". Clerk to email to Councillors. | Clerk |
| vii) Woodland Trust, Tree of the Year. | Noted |
| viii) Urdd Eisteddfod Carmarthenshire 2021, acknowledgement of donation. | Noted |

6. BUDGET REVIEW

The Bank Statement dated 31st May 2019 gave a credit balance of £9,904.03. Cheques to the value of £896.01 had not been presented giving an actual total of £9,008.02.

7. LIGHTING

No issues

8. FOOTPATHS

No issues.

9. PLANNING

The following observations were agreed:

E/38914 Demolition of Existing Dwelling and Ancillary Buildings and Construction of Replacement Dwelling.
 Repair and Conversion of Existing Barn
 Lower Lodge Farm
 Manordeilo
 Llandeilo
 SA19 7AY
 Mr and Mrs Davies
No Objections

E/38937 Variation of Condition 2 – To Reduce the Height of Proposed Building by Removing First Floor, plus Material Change to Elevation
 Llwydcoed Isaf
 Penybanc
 Llandeilo
 SA19 7LS.
 Hillman Property Trading Partnership – Mr Thomas
No Objections

10. INSURANCE

- i) The Clerk had followed up with Zurich and the original renewal quote of £336.36 had been reduced to £276.01. The purchase price for the defibrillators from the Cariad Heart Charity had included full insurance cover for seven years and it was therefore considered unnecessary for the units to be insured by the Council.
- ii) The possibility of extending the insurance to cover accidental damage as well as public liability for the lamp posts at an additional cost of £483.47 was discussed. It was proposed by Cllr. J. Davies, seconded by Cllr. A. Thomas and unanimously agreed not to purchase this additional insurance.

11. ANNUAL RETURN

- i) The Clerk reported that the Internal Audit had been completed and the report from Mrs W. Phillips was read out. No issues had been raised. The Annual Return had been signed by the Internal Auditor and by the Clerk.
- ii) The requisite Notices of Electors' Rights had been posted outside Salem Village Hall and Manordeilo Reading Room and on the Council website.

- iii) The Annual Governance Statement was read out and completed. It was proposed by Cllr. A. Thomas, seconded by Cllr. Arwel Davies and unanimously agreed that the Annual Return be approved; this was then signed by the Chair.
- iv) The Clerk to send the Annual Return to the external auditors Grant Thornton with the additional documents they had requested. The Clerk was thanked for her work in preparing the audit. Clerk

12. ACCOUNTS FOR PAYMENT

The following payments were agreed:

i) Mrs W. Phillips, Internal Audit, Chq No 1321	£150.00
ii) Mrs Jane Davies, Clerk's June Salary and Expenses, Chq No 1322	630.23
iii) Mr O. Williams, Councillor Payment, Chq No 1323	150.00
iv) Salem Residents Association (Gardening Club), Replacing Chq No 1301, Donation, Chq No 1324	50.00
v) Relm Signs, Banner, Chq No 1325	38.40

TOTAL 1,018.63

13. ANY OTHER BUSINESS

As there was no further business, the Chairperson thanked members for attending and closed the meeting at 8.50pm.

.....10TH July 2019
CHAIRPERSON