

**MANORDEILO & SALEM COMMUNITY COUNCIL
MEETING 9th MAY 2018**

Manordeilo and Salem Community Council held their meeting at 7.00pm on the 9th May 2018 at the Reading Room, Cwmifor.

PRESENT

Councillors Alun Davies, Kim Davies, Peter Harries, Doris Jones, Andrew Thomas, Owen Williams and County Councillor Joseph Davies.

It was agreed to add 'Risk Assessment and Management 2018/19 as Agenda Item 10A

1. WELCOME AND APOLOGIES

In Cllr. G. Evans' absence Vice Chairperson Alun Davies took the Chair. Cllr. G. Evans's husband was currently undergoing hospital treatment and Cllr. A. Davies conveyed the best wishes of the Council to him. Everyone was welcomed to the meeting and apologies received from Councillors Arwel Davies, Gwenfil Evans, Dorian Jenkins and William Loynton.

2. TO CONFIRM THE MINUTES OF THE LAST MEETING

It was proposed by Cllr. P. Harries, seconded by Cllr. K. Davies and unanimously agreed, that the minutes of the last meeting held on the 11th April 2018, as typed and circulated, were correct. Signed by the Chair

3. DECLARATIONS OF INTEREST

None.

4. MATTERS ARISING

4.4.4.4.4.5vii) With regard to the possibility of installing a defibrillator at the Beechwood Estate, Cllr. P. Harries advised that following a recent social event held at Salem Village Hall and donations from local businesses on the Estate, in the region of £445 would be donated to the Community Council towards the purchase of a defibrillator. This followed a request from businesses and nearby residents for the installation of a defibrillator on a site that sees a heavy footfall of residents and visitors using the various facilities/businesses and is also located very close to the busy A40 trunk road. Following a discussion it was agreed that the Council would meet the shortfall from the monies raised and purchase a defibrillator at a total cost of £900.00. This was proposed by Cllr. J. Davies, seconded by Cllr. D. Jones and unanimously agreed. The donation would be banked in the Council's account.

Clerk

The event had also presented the opportunity of consulting with local residents about the purchase of additional defibrillators in key areas across the Manordeilo and Salem Community Council area. The response had been unanimous and positive and would be used when the grant application to the Big Lottery A4A for defibrillators was resubmitted.

The Clerk advised that a training session on the use of defibrillators and basic first aid had been arranged for Wednesday 20 June at Manordeilo Reading Room to start at 7.00pm. This was a free training session and open to all. Posters were given out to Councillors to advertise the event as widely as possible and it would also be promoted in the local press. A further training sessions would be arranged in a location at Beechwood. Clerk

4.4.4.4.4.13i) With regard to the possibility of extending the footpath along the A40 from Ywen Fach to the next group of houses at Pantglas Manordeilo, Cllr. J. Davies had contacted the South Wales Trunk Road Agency on a number of occasions requesting a site visit but had not received a response to date. Cllr. J. Davies

4.5vii) With regard to the amenity land at Dolau Tywi, Cllr. Arwel Davies had visited the site and the grass had recently been cut. Cllr. Davies had received a quote from Mr Edward Williams of £20.00 per cut to include the disposal of the grass cuttings. It was unanimously agreed to request Mr Williams to cut the grass as and when required; Clerk to write accordingly to Mr Williams. Clerk

- 4.5A Mrs Wendy Phillips had confirmed that she would undertake the internal audit for the Council. The Clerk advised that the Annual Return documentation had been received and that she would be posting the requisite notices and providing all the information to Mrs Phillips. Clerk
- 4.13i) With regard to the provision of a bottle bank at Salem, Cllr. J. Davies advised that C.C.C. would consider this proposal within their current review of waste disposal and recycling provision in the area.
- 4.13ii) The Clerk had sourced prices for new grit bins. Cllr. J. Davies would enquire whether these could be purchased through CC.C. at a more reasonable price. Cllr. J. Davies
- 4.13iii) The pothole near Maesllyn had been filled in.

PCSO Roger Anthony joined the meeting, there were no issues to report and Councillors had no matters that they wished to raise.

5v) Cllr. O. Williams had been appointed as a community council representative on the Key Stakeholder Forum as part of the preparation of the Revised Local Development Plan (L.D.P.). Councillors were reminded of the 29 May deadline for submissions to the LDP.

5vi) Cllr. O. Williams had agreed to continue as the Council's representative on the One Voice Wales Area Committee.

5vii) Details of Welsh Government's Superfast Broadband Cymru Grants had been posted on the Council's website and social media.

5x) With regard to ongoing costs for hosting the Councils website, the Clerk had received a quote from a local company but in view of the fact that they would have to recreate the site and the costs involved, it was proposed by Cllr. P. Harries, seconded by Cllr. D. Jones and unanimously agreed to accept the quotation from Vision ICT for ongoing hosting of the website at a cost of £150.00. The Clerk to negotiate on this price but if no change then the full amount to be paid. Clerk

13i) Two additional litter bins had been installed in Cwmifor and one in Salem. The provision of an additional bin in Manordeilo was in hand. Cllr. J. Davies

13iii) A letter had been sent to Cwmifor Baptist Chapel in support of their grant applications for funding to carry out repair work to the chapel.

13iv) A VAT reclaim of £878.99 had been received.

5. CORRESPONDENCE

- i) Lloyds Bank Interim Statement dated 09/05/2018, Credit Balance of £9,299.22 Noted
- ii) HSBC Bank Statement dated 15/04/2018, Sheet No 333, Credit Balance of £71.49. Noted
- iii) C.C.C. Remittance Advice, first instalment of Precept of £5,000. Noted
- iv) C.C.C. Invoice - Recharge for 2017 Community Council Elections. To be paid by Clerk. Clerk
- v) C.C.C. Code of Conduct Training. Clerk to book Cllrs. K. Davies, Alun Davies, G. Evans, D. Jones, A. Thomas and O. Williams onto the training along with the Clerk. Clerk
- vi) C.C.C. Review of Licensing Policy. Noted
- vii) C.C.C. Review of Gambling Policy. Noted
- viii) Independent Review Panel re 'pop-in' session for the community on Thursday 24th May 2018. Noted
- ix) Hywel Dda University Health Board Consultation on Healthcare Services, flyers and documents to be made available in Manordeilo Reading Room and Salem Village Hall. Cllr. P. Harries/Clerk
- x) Zurich Insurance, renewal of cover at a premium of £333.56. It was agreed that the Clerk negotiate with Zurich re premium and also source an additional quotation before payment be made. Clerk
- xi) On Voice Wales re Guide to their Services, consultations, public appointments and training. Noted
- xii) Urdd re a meeting to discuss the possibility of staging the Urdd National Eisteddfod in Carmarthenshire in 2021. Cllr. P. Harries would be attending the meeting on 25 June 2018 in Drefach. Cllr. P. Harries
- xiii) Bopath Children's Therapy Centre Wales, request for financial assistance. Feb 2019
- xiv) Llanwrda Cricket Club, request for financial assistance. Feb 2019

6. BUDGET REVIEW

The Bank Statement dated 9 May 2018 showed a credit balance of £9,299.22. Two cheques (1257 and 1261) to the value of £150 had not been presented giving an actual total of £9,149.22

7. LIGHTING

No issues.

8. FOOTPATHS

No issues.

9. PLANNING:

The following observations were agreed:

E/37069 Proposed Orangery, Domestic Garage and External Alterations
Glanbrydan House
Manordeilo
Llandeilo
SA19 7AY
Mr N Evans
No Objections

E/37101 Retrospective Application for Replacement of Existing Shed for Personal Use, Domestic and Agricultural Implement Storage, Excavation of Area to Rear of Shed to Form Hard Standing to Park Agricultural Machinery and Storage
Lletymaelog
Llandeilo
SA19 7HY
Dr Rhys Thomas
No Objections

E/37125 Discharge of Condition 8 on E/36077 (Surfacing Details – Access)
Land Opposite Brodawel
Penybanc
Llandeilo
SA19 7TA
No Objections

10. CALEDFWLCH PLAY AREA

No further update was available. It was proposed by Cllr. J. Davies, seconded by Cllr. D. Jones and unanimously agreed that Cllr. A. Thomas would contact Mr Paul Davies, a qualified tree surgeon, regarding the condition of the trees bordering the play area and any remedial work that was required. Cllr. A. Thomas

10A. RISK ASSESSMENT AND MANAGEMENT 2018/19

The Risk Assessment and Management for the Period 1 April 2018 – 31 March 2019, as previously circulated, was considered. It was proposed by Cllr. P. Harries, seconded by Cllr. O. Williams and unanimously agreed that this be adopted. Signed by the Chair

11. ACCOUNTS FOR PAYMENT

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| i) Mrs Jane Davies, Clerk's Salary May 2018, Chq No 1263 | £410.00 |
| ii) C.C.C. Recharge for 2017 Community Council Elections, Chq No 1264 | 348.07 |
| iii) Mrs Jane Davies, Reimbursement of ICO Registration Fee, Chq No 1265 | 35.00 |
| iv) Vision ICT, Hosting of Website, Chq No 1266 | 150.00 |
| v) Zurich Municipal Insurance, Chq No 1267 | 333.56 |

TOTAL £1,276.63

12. ANY OTHER BUSINESS

- i) Cllr. P. Harries reported on the poor condition of the road outside the chapel at Capel Isaac. There was water coming up from the ground from various holes in the tarmac and there was a large crack in the road surface in the adjacent car park. Clerk to contact C.C.C. Highways Dept. Clerk
- ii) The Clerk to follow up with C.C.C. Planning Department regarding the current use of a residential caravan adjacent to Glanrafon, Capel Isaac. Clerk
- iii) The Clerk advised that she had registered the Council with the Information Commission Office at a cost of £35.00. Other requirements of the General Data Protection Regulations were ongoing. Clerk
- iv) Cllr. D. Jones thanked the Council for their good wishes following her recent hospital treatment.

As there was no further business, the Chairperson thanked members for attending and closed the meeting at 8.45pm.

..... 13 June 2018
CHAIRPERSON