

**MANORDEILO & SALEM COMMUNITY COUNCIL  
MEETING 14<sup>th</sup> MARCH 2018**

Manordeilo and Salem Community Council held their meeting at 7.30pm on the 14<sup>th</sup> March 2018 at the Reading Room, Cwmifor.

**PRESENT**

Councillors Alun Davies, Kim Davies, Gwenfil Evans, Andrew Thomas, Owen Williams and County Councillor Joseph Davies.

It was agreed to add as agenda item 5A: Appointment of Internal Auditor

**1. WELCOME AND APOLOGIES**

Cllr. G. Evans took the Chair and welcomed everyone to the meeting. Apologies received from Councillors Arwel Davies, Peter Harries, William Loynton, Doris Jones and Dorian Jenkins.

**2. TO CONFIRM THE MINUTES OF THE LAST MEETING**

It was proposed by Cllr. J. Davies, seconded by Cllr. K. Davies and unanimously agreed, that the minutes of the last meeting held on the 14<sup>th</sup> February 2018, as typed and circulated, were correct. Signed by the Chair

**3. DECLARATIONS OF INTEREST**

Cllr. A. Thomas declared an interest in Agenda Item 9 – Planning Application E/36880 (as the applicant)

**4. MATTERS ARISING**

4.4.4.4. 4.4.11iii) With regard to the Caledfwlch Play Area, it was felt that the services of a professional tree surgeon may be required due to the size of the trees to be cut back. Cllr. W. Loynton would look into this and also the repair of the broken fencing rail. Cllr. W. Loynton

4.4.4.4.5vii) With regard to the A4A grant application to fund four new defibrillators, written permission had been received to position one of the units outside Teilo Vets, Beechwood Industrial Estate.

4.4.4.4.13i) With regard to the possibility of extending the footpath along the A40 from Ywen Fach to the next group of houses at Pantglas Manordeilo, Cllr. J. Davies had requested a site visit with the South Wales Trunk Road Agency and was awaiting their response. Cllr. J. Davies

4.13i) The road had been swept of the loose chippings in Salem.

4.13ii) Arrangements for additional bank signatories were in hand. Clerk

5.iv) Carmarthenshire County Council's (C.C.C.) Revised (Replacement) Local Development Plan, consultation on the Draft Delivery Agreement had been emailed to Councillors for their responses.

5v) The Clerk had emailed the link to the Rural Affairs Survey to Councillors for completion. Hard copies were also given out at the meeting.

5vii) With regard to the decision not to sell the parcel of land at Dolau Tywi, disappointment had been expressed by the person wishing to purchase the land. The Council reiterated their position that when the site was first developed this land had been allocated for the use of the community and should be maintained as an amenity area.

10. Letters of thanks for donations had been received from Y Lloffwr, Cruse Bereavement Support, Cancer Information and Support Services, Carmarthenshire Federation of YFCs and Macmillan Cancer Support.

13i) With regard to the poor state of the road near the chapel wall in Capel Isaac and a deep pothole on the road at Gurrey Banc, C.C.C. Highways Department had advised that an inspector would check out the issues and action as necessary.

**5. CORRESPONDENCE**

- |   |       |
|---|-------|
| i) HSBC Bank Statement dated 15/02/2018, Sheet No 331, Credit Balance of £71.49.  | Noted |
| ii) C.C.C. invoice for footway lighting, maintenance and energy for the period 01/04/2017 – 31/03/2018. Total cost £4,034.74. Clerk to arrange payment. | Clerk |
| iii) Grant Thornton Auditors advising of a delay in sending out the Annual Return.  | Noted |
| iv) Wales Audit Office survey for town and community councils, Clerk to complete.   | Clerk |

- v) Consultation on Edition 10 of Planning Policy Wales. Cllr. O. Williams
- vi) Local Democracy and Boundary Commission for Wales, Guidance for Principal Councils on the Review of Communities. Noted
- vii) Independent Remuneration Panel for Wales, Annual Report 2018/19 specifically Section 13 -payment to members of community and town councils and Annex 1 the Panel's determination for 2018/19. Also details of discussion events. Clerk to email the information to Councillors. Clerk
- viii) Welsh Government, availability of funding for joint arrangements around community engagement, increasing citizen participation and engagement in local democracy. Clerk to make further enquiries. Clerk
- ix) Children Wales Air Ambulance, request for financial support. It was proposed by Cllr. A. Davies, seconded by Cllr. K. Davies and unanimously agreed to donate £100.00 Clerk
- x) Llandeilo and District Sports Association, request for financial support. It was proposed by Cllr. J. Davies, seconded by Cllr. A. Thomas and unanimously agreed to donate £100.00. Clerk
- xi) Keep Wales Tidy re the support they offer. Noted
- xii) Kidney Wales, Walk for Life. Noted
- xiii) Welsh Hearts Charity re defibrillators and free training. Noted
- xiv) Cruse Bereavement Care, request for financial support. Feb 2019

## 5A. APPOINTMENT OF INTERNAL AUDITOR

It was proposed by Cllr. J. Davies, seconded by Cllr. A. Davies and unanimously agreed that Mrs Wendy Phillips be again asked to undertake the internal audit for the Council. Clerk

## 6. BUDGET REVIEW

No Bank Statement had been received from Lloyds Bank for the month to the end of February 2018.

## 7. LIGHTING

With regard to the street light near the chapel at Capel Isaac, the bulb had been replaced with a new LED lantern but residents did not feel that this gave sufficient light, Clerk to follow up. Clerk

## 8. FOOTPATHS

No issues.

## 9. PLANNING:

Cllr. A. Thomas again declared an interest in Planning Application E/36880 and left the room. Cllr. J. Davies took no part in the discussion or decision on Planning Applications E/36880 and E/36904.

The following observations were agreed:

E/36880      Single Storey Extension to Existing Bungalow  
                  Nantwgan  
                  Llandeilo  
                  SA19 7LE  
                  Mr and Mrs Thomas

The meeting was not quorate for this particular item and no official response could be recorded. (However the 4 councillors that remained had no objections to the application.)

E/36904      Extension of Home Office to Provide Ground Floor Testing Laboratory and First Floor Office Area  
                  and Kitchenette  
                  Overdale  
                  Cwmifor  
                  Manordeilo  
                  Llandeilo  
                  SA19 7BD  
                  Mr and Mrs Thomas  
                  No Objections

**10. NEW DATA PROTECTION LEGISLATION**

- i) Information on the new General Data Protection Regulations (GDPR) that would come into force on the 25 May 2018 had previously been circulated to Councillors. Following a discussion and as required by the new legislation, it was agreed that the Council would register with the Information Commissioner's Officer as a data controller and appoint a Data Protection Officer. The Clerk to action and to make enquiries with Llandeilo Town Council as to the person they employed for this role. The Data Protection Officer would be appointed on the basis of professional qualities and in particular expert knowledge of data protection law and practices and advise on such issues as Privacy Notices and the legal basis for processing personal data. Clerk
- ii) A GDPR Toolkit for Local Councils had been received from the National Association of Local Councils. Clerk

**11. NEWSLETTER**

- i) The possibility of publishing a regular newsletter for the community was discussed. The recently produced Llandeilo Town Council newsletter was considered a very good example of an interesting and informative tool of communication. Sponsorship had been gained towards their costs and councillors had hand-delivered to households.
- ii) It was felt that it would be possible to hand-deliver a newsletter to households in the more concentrated clusters of population but not to all the more rural and isolated households. However such a newsletter could be made available in the local village halls, chapels, churches and local businesses. Clerk to look into the availability of the Welsh Government Grants around community engagement to fund such a project. Clerk

**12. ACCOUNTS FOR PAYMENT**

i) C.C.C. Footway Lighting April 2017 – March 2018 Chq No 1254	£4,034.74
ii) Mrs Jane Davies, Clerk's Salary March 2018 and Expenses, Chq No 1255	522.80
iii) Children's Wales Air Ambulance, Donation, Chq No 1256	100.00
iv) Llandeilo and District Sports Association, Donation, Chq No 1257	100.00
<b>TOTAL</b>	<b>£4,757.54</b>

**13. ANY OTHER BUSINESS**

- i) Cllr. J. Davies would look into the possibility of providing a bottle bank in Salem, it was felt that this would be a useful facility for the community with the car park of the Angel Salem a possible location. Cllr. J. Davies would follow up. Cllr. J. Davies
- ii) During the recent wintry weather, Cllr. J. Davies had been approached by residents regarding the placement of more grit bins and it was decided to look into the cost of purchasing additional units. Cllr. J. Davies/Clerk
- iii) A deep pot hole near Maesllyn crossroads Salem had been reported, Clerk to inform C.C.C. Highways Department. Clerk

As there was no further business, the Chairperson thanked members for attending and closed the meeting at 9.20pm.

.....11 April 2018  
CHAIRPERSON