

MANORDEILO & SALEM COMMUNITY COUNCIL
MEETING 11th MAY 2016

Manordeilo and Salem Community Council held their meeting at 7.00pm on the 11th May 2016 at the Reading Room, Cwmifor.

PRESENT

Councillors Alun Davies, Arwel Davies, Jill Davies, Gwenfil Evans, Peter Harries, Dorian Jenkins, William Loynton, Andrew Thomas and County Councillor Joseph Davies.

1. WELCOME AND APOLOGIES

Cllr. P. Harries took the Chair and welcomed everyone to the meeting; apologies received from Councillors Hubert Gwynne, Doris Jones and Owen Williams.

2. TO CONFIRM THE MINUTES OF THE LAST MEETING

It was proposed by Cllr. W. Loynton, seconded by Cllr. Joseph Davies and unanimously agreed, that the minutes of the last meeting held on the 13th April 2016, as typed and circulated, were correct. Signed by the Chair

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MATTERS ARISING

4.4.4.5vii) Work was nearing completion on the new notice board for Capel Isaac.

4.4.12i) Cllr. Alun Davies would arrange a quotation from a local company for the replacement of one panel in the Caledfwlch bus shelter. Cllr. A. Davies

4.9ii) With regard to the safety issues of the roundabout on the Llandeilo By Pass, County Cllr. Edward Thomas had received a reply from the Minister for Economy, Science and Transport saying that work was already planned to improve safety and encourage lower speeds on the A40 on either side of the roundabout. Officials would monitor the roundabout in order to identify further potential safety problems, specifically whether the trees and bushes on the actual roundabout were a safety issue and if any remedial works were required.

4.9iii) No response had been received regarding the Police Authority's view on safety on the roundabout.

6. Carmarthenshire County Council (C.C.C.) had confirmed that the Community Council was not responsible for lighting on residential estates. The Council had sent updated maps to the Clerk with reference numbers and also clarification as to the designated responsibilities of Community, County and the South Wales Trunk Road Agency for street lighting. The Community Council could however report problems on any street light within their area.

10ii) No update on whether or not the damaged telephone receiver in the Penybank telephone booth had been repaired.

10iii) The Clerk had written to Mrs Sarah Jones to thank her for regularly picking up rubbish in Cwmifor.

10iv) The incidence of fly tipping on the Penybank to Salem road between Cwmgerwn and Llwydcoed had been reported to C.C.C.. No action had been taken to date, Clerk to follow up. Clerk

10v) The poor state of the post box in Rhosmaen Street had been reported to the Royal Mail, a response had been received to say that this would be investigated and remedial work carried out if it was deemed necessary.

5. CORRESPONDENCE

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| i) Lloyds Bank Statement dated 29/04/2016, Sheet No 80, Credit Balance £9,730.79. | Noted |
| ii) HSBC Bank Statement dated 15/04/2016, Sheet No 309, Credit Balance £571.49. | Noted |
| iii) C.C.C. Remittance Advice, 1 st instalment of Precept £3,500. | Noted |
| iv) C.C.C. re Councillors Code of Conduct training and compliance; Clerk to respond. | Clerk |
| v) Auditor General for Wales, press release re consultation on changes to audit approach. | Noted |
| vi) C.C.C. posters 'Care and Support is Changing'. | Notice Boards |

- vii) Zurich Insurance, renewal documents. Following a discussion, it was proposed by Cllr. W. Loynton, seconded by Cllr. Jill Davies and unanimously agreed that the policy be renewed with Zurich at a premium of £251.85; Clerk to arrange payment. Clerk
- viii) One Voice Wales, information including AGM, Newsletters from Carmarthen's Citizens Advice Bureau, Older People's Commissioner for Wales and WCVA. Noted
- ix) Llangadog Young Farmers Club, request for financial support towards the costs of their trip to Blackpool to represent the UK in an international YFC Drama Competition. Due to the time factor, this request had been forwarded to Councillors for their views. Cllr. Jill Davies had proposed, Cllr H. Gwynne had seconded and it had been agreed by majority decision to award £50. This was confirmed at the meeting.
- x) Clerks and Councils Direct.

6. LIGHTING

No issues.

7. FOOTPATHS

No issues

8. PLANNING

i) The following observation to be forwarded to C.C.C. Planning Department:

E/33643 Single Storey Extension
 Maesgwyn
 Capel Isaac
 Llandeilo
 SA19 7TR
 Mr A Thomas
No Objections

9. RISK ASSSSMENT

The Risk Assessment and Management Plan for 2016-17, as previously circulated, was discussed. It was proposed by Cllr. Joseph Davies, seconded by Cllr. Andrew Davies and unanimously agreed to approve the Document.

Signed by the Chair

9A. P.C.S.O. Roger Anthony joined the meeting and reported that they were investigating damage done to two signs in Salem and Taliaris. He also advised of recent incidences where sub standard generators were being offered for sale locally. Noted

No further issues were raised and P.C.S.O. Anthony was thanked for his attendance and report.

10. ANNUAL RETURN

i) The Clerk reported that Mrs Wendy Phillips F.C.C.A. had accepted the Council's instruction to act as internal auditor. Mrs Phillips' letter of acceptance setting out the terms for carrying out the work and clarifying the respective responsibilities was read out. It was proposed by Cllr. W. Loynton, seconded by Cllr. Joseph Davies and unanimously agreed that the terms of the letter be approved. The letter was signed by the Chair, one copy to be kept by the Council and the other to be given to Mrs Phillips. Clerk

ii) The statutory notices regarding the rights of electors to view the financial records had been posted on the Salem and Cwmifor Hall Notice Boards on the 25th April giving contact details and the period during which records would be made available.

iii) The Clerk reported that the internal audit had been completed and that the auditor had concluded that "I can confirm that the accounts for 2015-16 show a true and fair view of the financial position of the Council as at the 31st March 2016".

iv) The Annual Return, signed by the Clerk as Responsible Financial Officer and by the Internal Auditor was presented to the Councillors.

v) The Annual Governance Statement was unanimously agreed and the relevant section of the Annual Return completed.

vi) It was proposed by Cllr. W. Loynton, seconded by Cllr. Joseph Davies and unanimously agreed that the Annual Return be approved; this was signed by the Chair. Clerk to prepare all supporting documents and copies certified by the Chair and Clerk to be sent with the Annual Return to the Auditors. Clerk

vi) It was agreed to add 'Budget Review' as an agenda item to follow 'Correspondence' for future meetings. Clerk

11. CODE OF CONDUCT

i) The Local Authority Model Code of Conduct as amended 1st April 2016 had been previously circulated to Councillors. It had been confirmed by One Voice Wales that this could be adopted in its entirety.

ii) Following a discussion, it was proposed by Cllr. Alun Davies, second by Cllr. Arwel Davies and unanimously approved; to be signed by the Chair. Chair

12. WEBSITE

It was agreed to include this as an agenda item for the June meeting. Clerk

13. ACCOUNTS FOR PAYMENT

i) Mrs W Phillips, Internal Audit (proposed by Cllr. W. Loynton, seconded by Cllr. Alun Davies and unanimously approved), Chq No 1176	£150.00
ii) Llangadog YFC, Donation, Chq No 1177	50.00
iii) Mrs J. Davies, Clerk's Salary May 2016, Chq No 1178	375.00
iv) Zurich Municipal, Insurance for 2016-17, Chq No 1179	251.85

TOTAL **£826.85**

14. ANY OTHER BUSINESS

i) It was reported that the road in the vicinity of Crosswell and Cwmffrwd Farm had been damaged by the transportation of large lorries/cranes: Cllr Joseph Davies to contact the Highways Department. Cllr. Joseph Davies

ii) It was noted that the lease on Caledfwlch Play Area had expired, this to be added to the June meeting agenda. Clerk

As there was no further business, the Chairperson thanked everyone for attending and closed the meeting at 8.20pm.

.....8th June 2016
CHAIRPERSON